

## APPENDIX 2

### TARGETED SERVICE TO PROMOTE EDUCATION, EMPLOYMENT AND TRAINING FOR YOUNG PEOPLE (CONNEXIONS) CONTRACT

#### TENDER EVALUATION GRID

**Tenderer B** failed to meet the Council's minimum requirements. In accordance with the tendering instructions the Council did not progress their evaluation.

Quality Evaluation (40%)	Available weighting	Tenderer A
<p><b>Method statement 1</b></p> <p><b>Please outline your resourcing arrangements to the delivery of services including the following;</b></p> <ul style="list-style-type: none"> <li>• <b>Name and relevant purposeful experience of your proposed Contract Manager and the proportion of their time in full time equivalent terms that it is proposed they shall be allocated to the contract,</b></li> <li>• <b>Name and relevant purposeful experience of each key Senior Manager associated with the contract and the proportion of their time in full time equivalent terms that it is proposed they shall be allocated to the contract,</b></li> <li>• <b>Name and relevant purposeful experience of the persons nominated to be responsible for Health and Safety matters and Data Protection matters respectively in relation to this contract,</b></li> <li>• <b>Organisational management structure showing names, roles and responsibilities,</b></li> <li>• <b>The average number of personnel (in full time equivalent terms) that shall be allocated to the service for each individual year of the contract, the</b></li> </ul>	15.00%	15.00%

<p><b>estimated number of these that will be permanent and temporary and their proposed location.</b></p> <ul style="list-style-type: none"> <li><b>• Arrangements for recruiting and retaining key personnel for roles both for the contract commencement date and during the contract term. This should include reference to any contingency arrangements required should it not be possible to recruit within reasonable timescales and should have regard particularly to any niche skill areas.</b></li> <li><b>• The arrangements in place for training and developing personnel that will be involved in the delivery of this contract including identifying training and development needs, the type of training provided, average annual training provision per full time equivalent member of staff in terms of days, and how the effectiveness of training is measured and reviewed.</b></li> </ul>		
<p><b>Method statement 2</b></p> <p><b>Please demonstrate your understanding of the diversity of communities in Brent and how this will be applied to delivery of the service.</b></p>	<p>10.00%</p>	<p>7.50%</p>

<p><b>Method statement 3</b></p> <p>Please clearly describing how you will deliver the service ensuring that you cover ALL aspects of the Service Specification.</p> <p>Please include:</p> <ul style="list-style-type: none"> <li>• A table outlining your proposed activities for service users; detailing a description of the activity, the intended user group(s) and availability (day(s)/hr(s)) per week.</li> <li>• A breakdown of appropriate location (s) and provide information about budgeted costs for office space and any cost regarding premises involved to deliver One Information Advice and Guidance hub to operate 5 days a week. In addition to this, 5 negotiated Access Points across the borough in accordance with Brent Localities each one to be delivered at least once a week.</li> </ul>	40.00%	<b>40.00%</b>
<p><b>Method statement 4</b></p> <p>What do you envisage the challenges and risk to be in the delivery of this service and what measures will you put into place to minimise any identified risk?</p>	20.00%	<b>15.00%</b>
<p><b>Method statement 5</b></p> <p>Plases provide a method statement and timetable on how you will mobilise the service for 1st April start.</p>	10.00%	<b>10.00%</b>
<p><b>Method statement 6</b></p> <p>Please detail your approach to lever in additional funds to help reduce the Councils contribution.</p>	5.00%	<b>3.75%</b>
Quality Sub total (100%)	100.00%	<b>91.25%</b>
<b>Weighted Score</b>	<b>40%</b>	<b>36.50%</b>

<b>Price Evaluation (60%)</b>		<b>Available weighting</b>	<b>Tenderer A</b>
	Total 5 year price with Bond	100%	£3,411,951.00
Pricing Sub total (100%)		100%	100%
<b>Weighted Score</b>		<b>60%</b>	<b>60.00%</b>

<b>Summary</b>		<b>Available weighting</b>	<b>Tenderer A</b>
Quality	Weighting	<b>40%</b>	36.50%
Price	Weighting	<b>60%</b>	60.00%
<b>Total</b>		<b>100%</b>	<b>96.50%</b>